

**2008 World Cancer Congress  
(August 27 - 31, 2008 Geneva, Switzerland)**

**CONTRACT FOR ACCOMMODATION**

*Between:*

**Company:** .....

**Contact:** .....

**Address:** .....

**Telephone:** ..... **Fax:** .....

*and:*

**Company:** Symporg S.A., Congress Organizers  
7, avenue Krieg, CH 1208 Geneva, Switzerland  
Telephone: +41 (0)22 839 84 84, Fax: +41 (0)22 839 84 85

**Reference:** World Congress UICC, August 27 – 31, 2008

**Bank account details:**

Bank address: UBS S.A., 8, rue du Rhône, CH-1200 Geneva, Switzerland  
Account n°: 240-461843.07W  
Swift code: UBSWCHZH80A  
IBAN: CH 14 0024 0240 4618 4307 W  
Reference: UICC 2008 – Accommodation AND your statement number



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**ROOMING LIST AND MODIFICATIONS:**

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Please send your complete and final rooming list by July 20, 2008. This list will be sent to the hotels. If Symporg does not receive names, arrival and departure dates, the rooms will automatically be released and become subject to the cancellation conditions as stated below.

- **The rooming list must be sorted by hotel and by last name and include the following information (on an excel sheet):**

Last name, First name (alphabetically by last name)  
Hotel name  
Room type  
Arrival and departure dates  
Special requests

Example:

<i>Last name</i>	<i>First name</i>	<i>Hotel</i>	<i>Room type</i>	<i>Arrival</i>	<i>Departure</i>	<i>Requests</i>
Smith	Steven	XXX	Single standard	25/8/2008	30/8/2008	No smoking
Taylor	Charlotte	XXX	Double standard	27/8/2008	31/8/2008	Shares with P. Larsson

- **The list must also include a breakdown or a total count of the rooms needed.**

Example:

10 single standard at XXX Hotel on August 26 – 30, 2008  
23 double standard at YYY Hotel on August 27 – 30, 2008  
9 junior suites at ZZZ Hotel on August 26 – 31, 2008

**Deadline for receipt of rooming list is July 20, 2008.**

Rooms are allocated according to the UICC's priority point system within each sponsor category and then on a first come first serve basis. Symporg will, however, make every effort to comply with your request.

**Deadline for changes is July 20, 2008.** After July 20, 2008 any modification of the rooming list will be invoiced CHF 50.00 per change (changes of arrival & departure dates, or room types (if availability) as well as name changes).

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**CANCELLATION(S):**

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**Up to April 20, 2008:** 25% cancellation of the total block possible without any penalties.

**Up to May 20, 2008:** 10% cancellation of the total block possible without any penalties.

**Up to June 20, 2008:** 5% cancellation of the total block possible without any penalties.

**As from July 20, 2008:** no cancellation possible. **100% of total block room is due.**

In case of no-shows or unused rooms or room nights during the congress, no refunds will be made, unless the hotel is able to resell them.

All changes/cancellations must be communicated in writing directly to Symporg (info@symporg.ch). Changes of arrival & departure dates, or room types (if availability) as well as name changes will be charged a fee of **CHF 50.00 per change after July 20, 2008.**

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## PAYMENT

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Payment should be remitted as follows:

- Bankers Draft in Swiss Francs (CHF) made payable to:

Symporg SA, Congress Organizers,  
7, avenue Krieg, CH 1208 Geneva, Switzerland

- or bank transfer to Symporg SA

Bank address: UBS S.A, 8, rue du Rhône, CH-1200 Geneva, Switzerland  
Account n°: 240-461843.07W  
Swift code: UBSWCHZH80A  
IBAN: CH 14 0024 0240 4618 4307 W  
Reference: UICC 2008 – Accom. AND your statement number

**IMPORTANT:** Please remember to mark your statement number, name and address of your company and UICC 2008 when you make your payment.

*Euro-cheques or personal cheques are not accepted.*

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## FORCES MAJEURES CLAUSES :

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This contract may be cancelled by either party without penalty or liability on written notice to the other party if any act of God, court or governmental action or regulation, disaster, strike, labour strike, civil disorder, criminal activity, causality or other event beyond the organisers' control makes it unreasonably dangerous, illegal or impossible to provide the hotel's facilities for the purposes intended under this Agreement or to hold the Function at the Hotel ( a "Force Majeure Event"). If any Force Majeure Event occurs during the meeting dates, the organiser shall have the right to terminate or suspend the meeting on oral notice to the group's authorized decision maker or any other decision maker of the group. Except for a Force Majeure Event, or otherwise set forth in the contract, this agreement shall not be cancelled or terminated by either party except for a breach of the terms here of by the other party.

**MANDATORY** - Without signature, no hotel reservations will be made.

**Binding order for group registration and hotel reservation:**

Contact person:

**Company you represent:**

\_\_\_\_\_

Address:

\_\_\_\_\_

Postal Code:

City:

\_\_\_\_\_

Country:

\_\_\_\_\_

Telephone:

\_\_\_\_\_

Fax:

\_\_\_\_\_

E-mail:

\_\_\_\_\_

The undersigned hereby states that he/she has read and agrees to the contents of the "Contract for accommodation" and that he/she is entitled to enter into this agreement on behalf of the company.

**Without signature, no hotel reservations will be made.**

Place & Date: \_\_\_\_\_

Signature: \_\_\_\_\_

We thank you for your reservation and kindly ask you to sign and return this form by post or fax (+41 22 839 84 85) to Symporg SA:

Authorised signature:

Authorised signature:

\_\_\_\_\_

\_\_\_\_\_

Place & date :

Place & date :

**Please send back one copy signed to SYMPORG to secure the booking!**